REGION E – FAR WEST TEXAS WATER PLANNING GROUP
MEETING MINUTES
March 21, 2023
1:30 P.M. (MDT)
1557 FM Road 1110
Clint, TX 79836

Voting Member	Interest Category	Present (✓)/Absent (X) / Alternate Present (*)
Omar Martinez for Jesus Reyes, Chair	*Water districts*	✓, physically present
Scott Reinert	*Water Utilities*	X
Dave Hall	*Public*	X
Teresa Todd	*Counties*	✓, virtual
Summer Webb for Janet Adams	*Groundwater Districts*	✓, virtual
Commissioner Albert Miller	*Water Utilities*	✓, physically present
Mayor Becky Brewster	*Municipalities*	X
Hailey Davis	*GMA #4*	X
David Etzold	*Real Estate*	✓, physically present
Sterry Butcher	*Public*	✓, virtual
Rick Tate	*Agriculture*	X
Randy Barker	*Groundwater Districts*	X
Jeff Bennett	*Environment*	✓, physically present
Tim Leary	*Agriculture*	✓, virtual
Sean Woodard	*Industries*	✓, physically present
Gerry Grijalva	*Water Districts*	✓, physically present
Arlina Palacios	*Public*	✓, virtual
Non-voting Member	Agency	Present(✓)/Absent(X)/ Alternate Present (*)
Elizabeth McCoy	Texas Water Development Board	✓
William Finn	General Land Office/Region 14 Liaison	X

Others Present:	
Annette Gutierrez, RGCOG, physically present	Michael Flores, Lower Valley Water District, physically present
Jennifer Herrera, WSP, virtual	Sara Lee, TWDB, physically present
Andrew Feigenbaum, WSP, physically present	Heather Rose, physically present
Peggy O'Brien, RGCOG, physically present	Katie Dahlberg, TWDB, virtual

1. **Welcome – Omar Martinez served as Chair on behalf of Chairman Jesus "Chuy" Reyes**
   Omar Martinez welcomed the group and received confirmation that a quorum was present. The meeting started at 1:32 pm.

2. **Recognition of Guests and Designated Alternates**
   Omar Martinez welcomed all of those who attended.

3. **Review and approve the minutes for the General Meeting held on June 28, 2022**
   David Etzold made a motion to accept the Minutes from June 28, 2022. Jeff Bennett seconded the motion. Omar Martinez called for a vote and the motion was approved.

4. **Vice Chairman – Update on the RWPG Chairs' Conference Call**
   Sara Lee, TWDB did not have any items to report since there had not been a meeting.

5. **Discuss and approve Officers (Chair, Vice-Chair, Secretary) and two at-large members for the FWTWPG**
   David Etzold made a motion for the following members to be appointed to the officer positions available: Scott Reinert, Chairman, Dave Hall, Vice-Chairman, Teresa Todd, Secretary, Becky Brewster, Executive Committee Member, David Etzold, Executive Committee Member, and Summer Webb, Alternate Executive Committee Member. Omar Martinez seconded the motion. Omar Martinez called for a vote and the motion was approved.

6. **Terms for all existing voting members (three-year terms)**
   All members were asked to draw terms to determine when their period concluded. (Click here to see terms)

7. **Resignations from existing members and appointees who will fulfill their terms**
   Randy Barker made a motion to accept the resignations of Jesus "Chuy" Reyes and Janet Adams as FWTWPG members and permanently appoint Omar Martinez (Water Districts) and Summer Webb (Groundwater Districts) to fulfill their terms. Jeff Bennett seconded the motion. Omar Martinez called for a vote and the motion was approved.

8. **Notification of existing vacancies to all required parties**
   Randy Barker made a motion to allow RGCOG to notify all required parties of the existing vacancies (River Authorities, Electric Generating Utilities, Economic Development, Tourism and Water Districts). Jeff Bennett seconded the motion. Omar Martinez called for a vote and the motion was approved.

9. **Consideration of FY 23/24 FWTWPG Membership Dues**
   David Etzold made a motion to approve the FWTWPG Membership Dues as presented. Randy Barker seconded the motion. Omar Martinez called for a vote and the motion was approved.

10. **Consider certification of administrative expenses to be submitted to the Texas Water Development Board for reimbursement for the 2026 Regional Planning Cycle.**
    There were costs to report.

11. **TWDB Updates**

Heather Rose, Regional Water Planner, Office of Planning, TWDB, provided an update on the Water Planning Cycle for the group. The presentation included the following, Regional Water Planning contract amendments, Interregional Planning Council, new education materials, projections timeline, new requirements for the 2025 Regional Water Plans, as well as important reminders.

12. **TWDB Presentation on methodologies for non-municipal and municipal demand projections**
Katie Dahlberg, Manager, Projections & Socioeconomic Analysis Water Supply Planning, from TWDB, presented the 2026 Regional Water Plans Projections Methodology Overview. During her presentation, she provided a summary of the projections process, provided the Projections data release schedule, discussed the Projections methodologies for 1) Non-municipal water demands, 2) Population and 3) Municipal water demand.

13. **WSP Presentation – Review, Discuss and Potentially Take Action**
Andrew Feigenbaum, WSP, made the presentation. He provided an update on the regional water planning schedule and a review of the draft non-municipal water demand projections. Teresa Todd made a motion to authorize WSP to use the .5 migration scenario as presented with the exception of Jeff Davis County where they would use the full migration scenario, use the larger baseline value for GPCD and work with TWDB to run the data if need to bring back to the group the water demand draft values at the next draft meeting. Dave Etzold seconded the motion. Omar Martinez called for a vote and the motion was approved.

14. **Consider and Discuss a date for the next regular meeting**
Based on a recommendation from WSP and TWDB, the group decided to meet on June 8th, 2023, in Van Horn, Texas at 1:00 pm., CDT.

15. **Public Comment**
There was no public comment made.

16. **Adjourn**
Jeff Bennett made a motion to adjourn the meeting. Albert Miller seconded the motion. Omar Martinez called for a vote and the motion was approved. The meeting adjourned at 4:30 pm.

_____
Janet Adams

_____
Date